



SLRC Annex Conference Room, EPFL, Central / SLRC

June 15, 2017

10:15 a.m.

**Attendance:** Daria Parry, Stuart Ragland, Jim Gillispie, Wendy Allen, Beth Thoms, Mike Walsh, Irene Padilla

**Virtually:** Jennifer Ranck, Beth Hulett, Jennifer Falkowski

**Welcome (Daria Parry, Chair)**

Call to order

**Approval of Minutes – April 6, 2017**

**Motion:** Beth Thoms

**2<sup>nd</sup>:** Jim Gillispie

Approved.

**SAILOR Advisory Committee appointments (Daria)**

This is Daria's last meeting as Chair, but has been reappointed and will remain on the committee

New Chair is Michael Gannon

Elizabeth Hulett will be rolling off and will be replaced by Thomas Vose of Garrett County

Jennifer Falkowski has been reappointed to another term

Liz Sundermann will be joining as a representative of Baltimore County

**Sailor Report (Stuart Ragland)**

FY17 Quarterly Report (Jan – Mar) is complete. Nothing new since April meeting  
SLRC update report on bandwidth upgrades

**MDLIBTECH (Stuart Ragland)**

June meeting was cancelled

Beginning to plan the next tech event. Probably at Universities at Shady Grove

**SAILOR Network (Mike Walsh)**

E-rate season is over.

Bandwidth report – some counties up, some down

Outstanding issue is a few sites are approaching their limit (800 mb limit). In talks with Comcast about increasing. Counties effected are Dorchester, Talbot, Kent, Queen Anne's and Prince George's).

Got lower prices for Internet. Now getting 3 Gig for the price of 2Gig. Saving money and increasing capacity



### **Relais/MARINA Update (Wendy Allen)**

NISO server was hit with a DDO attack. May 9 identified the issue. May 10 testing to fix. May 11 new portal released. Some problems remain in patron interface. All processing must now be done in the new web based staff portal. As of May 12, the new portal is being used but a few features are still not available.

MARINA experienced several outages on May 13

### **Renovation Update (Wendy Allen)**

March/April

- Exterior scaffolding will be taken down from north side and moved to south side along Mulberry St. and around the corner to Cathedral St.
- Exterior scaffolding will be totally removed once the cleaning is complete
- Installation of new mechanical equipment and major plumbing installation running from the roof down to the sub-basement is complete
- Ductwork for the temp HVAC system that will deliver cool air to the first floor and stack areas has been installed
- Final furniture and equipment plan selections are underway
- For Collections – interfiling of the below grade stack collections continues. The project is into the callno. M with 50% of the collection now interfiled. Staff guiding this project is simultaneously interfiling the callno. J as well

### **Collections and Access Services Division and SLRC Update (Wendy Allen)**

Statistics have been recovered. Wendy Allen noticed issues with database statistics in May. Called Tim Turner at Ebsco. Identified problems with Southern Maryland Masterfile Premier. A federated issue with Polaris. Jennifer Falkowski found it has to do with MUSE Global. The issue is large and affects most Ebsco databases. Ebsco contacted MUSE Global to change retrieval statistics. Should be fixed now. Will keep an eye on it going forward.

### **SLRC Commission (Daria Parry)**

Debut of the Mobile Job Center. Will go around the city promoting workforce development resources. A librarian is assigned to the mobile job center. The mayor wants to add more. Inside the vehicle are 12 computers, plus a screen outside for group viewing. Vehicle has security cameras inside and out.

State Library Strategic Plan 2018-2021 pass. Daria will send to SAC. Fiscal 2018 annual plan was also voted on.

SLRC capital plan reviewed



### **State Library Update (Irene Padilla)**

Offices are moving to a building that houses the Maryland Library Association. Contact info will be sent out soon. Working with state IT staff – still don't have internet. Will make use of MLA office wifi.

MSDE budgets are still connected this fiscal year

There are a number of positions vacant. Currently working on the FY 19 budget

LBPH – permanent funding. Adding staff

### **Other Business**

Wendy Allen presented budget report.

FY18 state population x 1.73 (increase of 4 cents). Results in 2.88% funding

SLRC 10.4 million

Renovation – relocating offices and collections so phase II can begin

SAILOR FY17-FY18 \$40,000 increase

**Next Meeting:** October 19..

### **Adjourn**

**Motion:** Jim Gillispie

**2<sup>nd</sup>:** Beth Thoms

So moved.