

**Sailor Advisory Committee
Meeting Minutes
June 16, 2011
State Library Resource Center**

The meeting was called to order at 10:20 a.m.

Attendees – Michael Gannon (Chair), Craig Abresch (remotely), Jim DeArme, Lee O'Brien (phone), Irene Padilla, Stuart Ragland, Ann Smith, Michael Walsh

Approval of Minutes – The minutes of the April 21, 2011 meeting were approved without changes.

Marina Report (Ann Smith) – Testing is continuing with Baltimore, Kent and Talbot counties. Talbot and Kent are able to connect and process requests. BCPL is continuing to work on NCIP connectivity problems.

Harford County is now online with Polaris and will be joining the Baltimore/Kent/Talbot group for testing.

The Resource Sharing Software Exploration Team (RSSET) is coming together. Wendy Allen sent an RFI on May 24 to Autographics, OCLC, Relais, and Sirsi/Dynix. The membership of the RSSET has been established and the first meeting is scheduled for August 31 at the Orleans Street branch.

The SIRSI/URSA upgrade is moving along. Anne Arthur is current project manager. There has not been significant communication from SIRSI/Dynix on progress with the URSA software recently. The new software will not go live statewide until all systems have had an opportunity to work with it.

Sailor Network Report (Mike Walsh) – Progress continues to update and enhance the network statewide. The Comcast contract update is being reviewed. It is expected that all T-1 lines will be gone, having been replaced by higher bandwidth connections, before the next Sailor Advisory Committee meeting. Negotiations and planning have been successful in the effort to provide greater bandwidth at a lower cost.

A month ago the network was peaking at 880 MB per second. It can be expected to reach 1 GB per second soon. It is important to have greater capacity in place.

IPv6 is currently available at Calvert. It is possible to move to IPv6 incrementally. By running a dual stack, IPv6 is available for those who can accommodate it. Older protocols will remain available for those who cannot.

Sailor Network Managers Group (Stuart Ragland) – Stuart had distributed minutes of the SNMG meeting in advance. He noted one change to the information that the document contained. The Sony ereader is now supported by Overdrive.

Sailor Cruise Accounts – Update (Ann Smith / Stuart Ragland) – Work is continuing to make the changes recommended to Cruise account management and renewal. Updated flyers / rack cards have been distributed to the 13 systems that participate in the program. These documents include the information that the account expiration has been extended to 180 days and that accounts can be renewed. When the changes are in place centrally, the participating libraries will be asked to replace existing promotional materials with this updated item.

There are about 1000 active Cruise accounts. Approximately 250 requests are processed each month. The group was interested to know that the accounts continue to be popular despite the bandwidth limitations imposed by a dial-up connection.

There had been a concern over the existing vendor's ability to provide dial-up access but those issues have been resolved.

Library Services Advisory Committee (LSAC) Update – At the last SLRC Oversight Commission meeting it was noted that the issues brought about the formation of LSAC have been handled. It was suggested that the group no longer needs to continue as an active committee. The group discussed this and voted to discontinue LSAC. The Sailor Advisory Committee came under consideration at the same time. SLRCCOM determined that there was still a need for SAC.

There are statewide committees responsible to address particular issues. Many of these groups worked with and received guidance from LSAC. The Sailor Advisory Committee will need to maintain an awareness of these groups in order to provide input and guidance. The groups will be encouraged to report to SAC when important information is available to be shared.

Director's requests (Michael Gannon) – No director's requests received.

Irene suggested, and the group agreed, that this item be removed from the standing committee agenda. In the past this item was included primarily to accommodate directors' concerns over bandwidth and connectivity. The network has matured to a degree that these issues are rare. Directors are aware of the committee and have proven to be comfortable in presenting concerns when they arise.

Meeting Dates for FY12 – Meeting dates for the coming year have been set. They are:

- October 20, 2011
- December 15, 2011
- February 16, 2012
- April 19, 2012
- June 14, 2012

Other Business – Michael thanked Craig Abresch for his work with the committee and the group congratulated him on his upcoming retirement.

Committee membership is being finalized for the new fiscal year. Most members will be continuing. John Venditta will fill the vacancy left by Craig.

BCPL will be joining the Sailor network.

Adjournment – The meeting was adjourned at 11:07 a.m. The next meeting will be October 20, 2011 in the Poe Room of the State Library Resource Center.