



Sailor Advisory Committee
Poe Room, EPFL, Central / SLRC
June 18, 2015
10:15 a.m.

Present: Vicki Cone; Erica Karmes-Jesonis; Stuart Ragland; Mike Walsh; Wendy Allen; Daria Parry; Elizabeth Hulett; Dennis Nangle

Welcome (Daria Parry, Chair)

Approval of Minutes – February 19, 2015

As there was not a quorum approval of minutes was postponed until the June Meeting – Vicki Cone approved/Erica Karmes-Jesonis seconded

Approval of Minutes – April 16, 2015

Elizabeth Hulett approved/Vicki Cone seconded

Sailor Quarterly Report (Stuart)

<http://www.sailor.lib.md.us/committees/sac/Default.aspx?id=54294>

MDLIBTECH (formerly SNMG) (Stuart Ragland)

Highlights of Stuart's report included revitalizing MDLIBTECH.

<http://www.sailor.lib.md.us/uploadedFiles/sailor/committees/snmg/snmg-min/fy2015min/SNMG-meetingnotes-02Jun2015.pdf>

Sailor Network Report (Mike Walsh)

Fiber Network

Bay Country/Easton Utility/Maryland Broadband installing fiber services to the northern Eastern Shore sites. Sites:

- Centreville/Queen Anne's.- fiber operational
- Chestertown/Kent - awaiting Verizon pole permits
- Easton/Talbot - fiber operational
- Cambridge/Dorchester (Connect to Comcast) – operational



Comcast increased bandwidth.

- SOC/SLRC (2Gbps to 3Gbps)
- Cambridge (100 mbps to 500 mbps)

Wireless Network

Eastern Shore - Upon installation of fiber on the northern Eastern Shore sites, SOC will begin retiring the wireless sites. 2 sites identified so far. SOC will contact state and county tower owners. Most maintenance on wireless network will cease beginning FY2016.

Relais/MARINA Update (Wendy Allen)

- PGMLS is redoing their website using Communico. They have contacted Relais for an API. They are getting together at ALA to negotiate this fee-based API.
- Howard County Public Library is changing the ILL workflow, and is now getting pick slips before they ship.
- MILO/Transshipping is moving to the Annapolis Road location is moving to the Annapolis Road location.

Budget Report – (Wendy Allen)

- Wendy shared the SLRC budgets for FY16 and the latest quarterly budget (See below for financial summary)

SLRC Commission Report (Daria Parry) – May 21, 2015

- AUN has a new chat blog to market the service, along with the formation of an ad hoc marketing committee.
- AUN also continues to work with the schools to promote awareness of the service.
- The renovation project is going well – 95% drawings are expected by fall.
- Staff are cross-training and the new roving model has been implemented.
- The spring SLRC Conference was attended by 120 Maryland Library staff. The fall conference is scheduled for Sept 16, 2015
- As of 4/30/15, 8,549 state docs have been harvested for electronic repository.
- The Government Docs area prepares for renovation. Part time / contract folks have been hired for the packing of documents.



- A Content DM Conference will be held at Goucher College and other digitization meetings will be held regionally over the summer.
- 20 Library staff members attended the Marina Users Group on April 24, 2015.
- Database negotiations for the FY17 Sailor Databases are gearing up. Lynn Stonesiefer will be heading up the initiative.

MSDE Updates: (Dennis Nangle)

- DLDS will host an eRate Summit in July (8 and 9)
- DLDS has hired a new Grants Coordinator

Farewell to Vicki – The group thanked Vicki for her service to the committee and wished her well in her retirement.

Next meeting: October 15, 2015 – Poe Room EPFL

Other Business – Daria will meet with Irene over the summer to determine new appointments to the committee.

Adjourn - 10:47 AM

FY2016 Meeting Dates

1. October 15, 2015 – Poe Room EPFL
2. December 17, 2015 - TBA
3. February 18, 2016 - TBA
4. April 21, 2016 - TBA
5. June 16, 2016 - TBA



	A	B	C	D	E	F	G	H	I	J	K
2	FY 2015 Budget										
3	Expenditure Report for the Quarter Ending 3/31/15										
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34	Narrative:										
35	The Library has spent approximately 64% of the SLRC grant as of 03/31/14. There are no significant variances to report at this time however there is										
36	one significant note. As is typical each year, no Sailor database costs are included as of the third quarter as all of the anticipated \$645,000 in costs will										
37	be incurred in the fourth quarter of the fiscal year. Those costs will support Sailor database use through June 30, 2016. The Library has slightly overspent										
38	its materials budget but will not exceed the MOU's 10% variance limit which would require DLDS approval.										



	A	B	C
22	FY16 SLRC Budget		
23	The proposed budget for next year realigns cost sharing in an effort to come closer to the formula called for in the Memorandum of		
24	Understanding. Page 2 of this document provides details of the proposal. The other major adjustment is the decreased focus on		
25	Sailor infrastructure based on the current maintenance mode and the availability of E-rate funds to address any pressing matters.		
26	The reorganization of the former Information Access Division has resulted in the creation of a new cost center for Digitization which		
27	was formerly budgeted under the Web Department. This and several other position moves identified in the document were essentially		
28	cost neutral.		
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30	With FY 2016 funding contained in the Governor's Budget to complete the first year of the SLRC/Central renovation, we will be		
31	spending a significant amount of time on completing plans and relocating offices, departments, and collections for the project that will		
32	enter the construction phase this December. We are hopeful that some increase in the SLRC per capita rate can be achieved some		
33	time in the next several years to make it possible to enhance SLRC services to go along with the physical improvements that will be		
34	made.		
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