

**Sailor Advisory Committee
Meeting Minutes
October 20, 2011
State Library Resource Center**

The meeting was called to order at 10:20 a.m.

Attendees – Michael Gannon (chair), Ann Smith, David Paul, Irene Padilla, Jim DeArmey, Joe Thompson, John Venditta, Kathleen O’Connell, Lucy Holman, Margaret Burri, Michael Walsh, Stuart Ragland, Wendy Allen

Approval of Minutes – The minutes of the June 16, 2011 meeting were approved with one correction.

MARINA Report (Ann Smith & Wendy Allen) – The Resource Sharing Software Exploration Team (RSSET) met on August 1 to hear presentations from four vendors – Autographics, Relais, OCLC and Sirsi/Dynix. Final offers/prices were requested from each. The initial price and the cost of ongoing maintenance are of concern. Relais, the most interesting vendor, came through with a price that was lower than the anticipated cost. They have also committed to making changes that we need.

Ann reported that several URSA customers that left the Sirsi/Dynix product have since gone to Relais. All have been pleased with the transition. Relais customers have been happy with responsiveness of the company. The customer interface was well developed and well received by the RSSET group. The staff interface was less usable and Relais has committed to improve it. Relais offers interoperability with of all Maryland ILS systems except Evergreen.

Relais also integrates with OCLC in a way that will allow Pratt to continue to broker OCLC requests for other Maryland libraries. It also offers its own document delivery system which could replace Ariel.

A migration timeline isn't developed yet. Wendy will be working with Relais to learn more about the configuration and implementation process. It may be necessary to make arrangements with Sirsi/Dynix to maintain the URSA software beyond the end of our current contract period.

Sailor Network Report (Mike Walsh) – BCPL has been added to the Comcast portion of the network. Progress is progressing and expected to be completed soon.

The paperwork has been received for the project with Comcast to replace OC3 link in Hagerstown with a fiber Gigabit Ethernet connection. This will increase capacity while reducing cost with and includes the ability to increase bandwidth further if needed.

It is also under consideration to upgrade routers that face the internet. The current ones do not handle IPV6 and are reaching their maximum capacity.

A bandwidth upgrade is in progress. This requires on-site visits to libraries. There may be brief service

interruptions while work is taking place.

Sailor Network Managers Group (Stuart Ragland) – Stuart reviewed topics that were discussed at the most recent SNMG meeting. Minutes of the meeting had been distributed to SAC prior to our meeting.

Sailor Cruise Accounts – Update (Ann Smith) – When this was last discussed the new request form and flyer had just been completed to reflect the new renewal period of 180 days. Stuart and the web staff have are now working on an online renewal form. The online renewal will significantly reduce the number of times a user will need to visit the library in person. The form should be completed in a few weeks.

Budget – FY 11 (Ann Smith) – Ann distributed fourth quarter report for FY11. The report has already been shared with the SLRC Oversight Commission at their most recent meeting last month.

Irene asked that the Sailor Advisory Committee review the proposed FY13 budget at our meeting in February. This will be in advance of the formal budget approval which usually happens each May.

Other Business – No additional topics were introduced.

Adjournment and next meeting – The meeting was adjourned at 11:09. Our next meeting is scheduled for December 15, 2011, 10:15 – 12:00 in the Poe Room of the State Library Resource Center.