

**SAILOR Advisory Committee  
Meeting Minutes  
June 21, 2007  
State Library Resource Center**

**Attendees:**

Tom Hehman, Chair, Audra Caplan, Kathleen O'Connell, Irene Padilla, Daria Parry, Stuart Ragland, Scott Reinhart, Ann Smith, Greg Talley, Pat Wallace

**Guests:** Craig Abresch, Gavin Brown

**Approval of Minutes**

No minutes were taken at the February 15, 2007 meeting. The April 2007 meeting was cancelled.

**Digital State Documents Task Force Report**

- Irene Padilla summarized the history of the SLRC State Publications Depository and Distribution Program, the charge given to the Digital Documents Task Force and their final report.
- The SLRC Commission accepted this report at their May 17, 2007 meeting and SLRC staff were asked to develop a goal and objectives for the study of what will have to be done to implement the program (clarify staffing, statute requirements, depth of cataloging, acquisition policies, etc.).

**Wicomico Public Library use of ESRL Videoconferencing Facility**

- Craig Abresch, at the behest of Senator Stoltzfus, requested that the ESRL Videoconferencing Facility be more accessible to State agencies and the community. This differs from the issues that arose in 2004 which restricted access to the equipment being moved outside the building.
- SAC committee members agreed to the development of a policy to allow community officials to use all videoconferencing sites for community needs. The policy will follow the current Sailor Videoconferencing Guidelines (no fee, local meeting room rules prevail, the equipment is used only in the building, etc.). Staff need to make sure users are made aware of the instability of the Internet and that there are no guarantees regarding the quality of service. The e-reservation system is already in use.
- Ann Smith agreed to develop guidelines for review by SAC.
- Greg Talley mentioned that MSDE coordinates all of their videoconferencing with UMATs (all of their sites are displayed on their website). NetworkMD also has videoconferencing sites.
- The committee discussed the idea of Sailor becoming the referral point for all videoconferencing sites in the State. It was suggested that ESRL put together a videoconferencing website to be piloted in Wicomico. SLRC staff will review this program as it develops.

**Sailor Network Report** (Stuart Ragland)

Stuart Ragland indicated that the Sailor network is moving toward greater redundancy, control of cost savings and greater bandwidth. See attached report.

**Directors' Requests**

There were no Director's requests.

**Statewide Database Update (Audra Caplan)**

- In 2006 the Sailor Advisory Committee (SAC) created the Statewide Database Subcommittee to coordinate the acquisition of statewide databases purchased with SLRC per capita funding and through the Maryland Library Consortium (MLC). Audra Caplan chairs this committee and membership includes representatives from the MLC (public and school libraries) and MPLERC (public libraries), MPERLs, SOC, and designated SLRC staff.
- Currently, the Maryland Public Electronic Resources Librarians (MPERLs) makes recommendations about statewide consortia buying. The MPERLs guidance is based on the consensus of electronic resource librarians from public libraries across the state. The MPERLs have agreed to include school (K-12) representation in these considerations. The larger group will be renamed to distinguish it from discussions only related to public libraries (the MPERLs are also responsible for identifying and recommending the databases funded directly by the public libraries). Palinet helps to negotiate these agreements.
- The MPERLs reviewed all the current database subscriptions on Sailor and made recommendations to SAC regarding contract changes and renewals (as agreed at the February 2006 SAC meeting). The EBSCO History Reference Center replaced a similar Gale product and World Book was added. These databases have unlimited access in the library and remotely but must be accessed using a Maryland public library card.
- The issue of providing greater access to Sailor databases for all types of libraries was discussed. Upon motion by Audra Caplan and seconded by Kathleen O'Connell, it was agreed that beginning in FY2008,
  - all negotiations for Sailor databases will be evaluated to support both public and school libraries, include input from both school (K-12) and public library representatives;
  - all future Sailor database contracts will be negotiated to allow both onsite and remote access (without requiring a Maryland public library card). The logistical hurdles will be worked out with the MLC oversight committee and SLRC staff.

**SLRC Announcements (Pat Wallace)**

- Maintenance of the Periodicals In Maryland Libraries (PIML) will be discontinued as of June 30, 2007. Access is still available through MARINA and Sailor but will only reflect entries made prior to this date.

- Staff continues to work on the upgrade of URSA from 2.6 to 4.0 with the new SIRSI management. These enhancements include improvements to reciprocal borrowing.
- A SAC volunteer is needed to help develop the SLRC Strategic Plan, FY2009-FY2011.

**Future Meeting Schedule**

October 18, 2007

December 13, 2007

February 21, 2008

April 17, 2008

June 12, 2008

All meetings will be held from 10:15 to Noon at the State Library Resource Center. Accommodations for videoconferencing will be made upon request.

**Next Meeting**

October 18, 2007, 10:15 to Noon, State Library Resource Center.