

## **Sailor Advisory Committee**

### **Meeting Minutes**

**February 28, 2013**

**Attendees** – Michael Gannon (chair), Stuart Ragland, Michael Walsh, Irene Padilla, Wendy Allen, Dennis Nangle, Vicki Cone, Jennifer Ranck (remote), Ann Smith, Lee O'Brien, Darcell Little.

Michael introduced and welcomed Denis Nangle, the newly hired Chief, Public Libraries and State Networking Branch, MSDE to the group.

**Approval of Minutes** - Minutes of the Dec. 20, 2012 meeting were approved with no changes. Moved by Jennifer Ranck, seconded by Lee O'Brien.

**Relais/MARINA Update (Wendy Allen)** – Wendy reported that the Marina trademark has been renewed and that the Relais upgrade was progressing as more and more questions and bugs were being worked out. The WebEx training was helpful and another is planned for March 14. She continues to work with academic libraries. Several enhancements are being proposed. Wendy reported that things were getting better!

**State Documents Presentation (Darcell Little, Manager Documents Unit, State Publication Depository & Distribution Program)** – Darcell reported on the changes that her department has experienced as more and more government documents are published in electronic form. She described her department's teamwork with Federal and especially State agencies who publish documents to insure that document laws are complied with, paperless "green" initiatives are upheld and citizens are served. She described their legal role and how they have been able to work at the state level with DOIT and state agencies to manage MD Government Information, acquire documents, catalog and store them electronically and link them to their website, agency websites and the Pratt catalog. Darcell's Power Point is attached.

Irene suggested that this would be a good presentation for MAPLA.

**Sailor FY13 Second Quarter Report (Stuart Ragland)** - This report was presented previously. The third quarter is in progress and will be reported at the next meeting.

**Sailor Network Managers Group (Stuart Ragland)** – Stuart reported that SNMG tried Google Hangout with Nini remote. In their experience having adequate bandwidth is the key to using the technology successfully.

**Sailor Databases Statistics (Stuart Ragland)** – Stuart reported on the statistical errors which occurred when Southern Maryland added federated searching via their Sirsi/Dynix system causing every search result to be downloaded directly from EBSCO. Statistics took a huge leap as a result, but did not accurately reflect what patrons actually viewed or used. Sirsi/Dynix, EBSCO and SMRLA are working on the fix.

**Sailor Network Report (Mike Walsh)**—Mike reported that Sailor’s Internet services contract with Level 3 is up. Cogent will become the lowest cost Internet provider. Router upgrades are complete. A split data center is being implemented so that data will be protected at two sites, Pratt Central and South East Branch.

**Video Conferencing Equipment Update (Mike Walsh, et al)** -throughout the meeting Google Groups/Hangout was tested as a possible remote meeting technology solution replacing the end of life system used previously at selected locations around the state. Jennifer Ranck participated in the meeting from her location in Somerset County and reported that the visual and auditory technology worked well. The video and audio setup in the Poe room also worked well so that we could see and hear Jennifer. Mike, Stuart and others have been testing Google Hangout for the last week with various iterations of hardware and librarians joining from different locations. The consensus was that the Google technologies work fairly well and that this would be something to pursue. Cameras, microphones and displays may need to be tweaked to provide the best experience and extended features of the software to display embedded power point presentation, etc. should be further explored. Lee volunteered to join April’s meeting remotely via Hangout from Cecil County.

**Budget (Ann Smith)** - This report was presented previously. The third quarter is in progress. Ann mentioned that the invoices for the data bases will be coming soon and that BCPL had not yet billed SLRC for courier services which they provide.

**Other Business (Lee O’Brien)** – Lee asked how the Sailor Network would adapt as counties implemented various BTOP fiber networks and made other changes. Mike replied that once the erate period was complete he would be touring the various counties to assess their needs, plans and progress so that Sailor could then make plans accordingly to change the network, disassemble unneeded segments, etc. in response to what was needed and feasible in light of BTOP improvements in some counties. Irene mentioned that there could be budget impacts with changes being made.

The next meeting will be held April 18th.

Meeting adjourned at 11:38 a.m.

Respectfully Submitted,

Lee O’Brien